



Remote Learning

January & February 2021

Schools are required to have a remote learning plan in place so that any child who cannot attend school because of Covid-19 does not miss out on their learning.

This document explains our plans for remote learning for students who have to self-isolate, or where local or national restrictions mean that students need to stay at home.

Remote Learning Plan

Our remote learning plan has been made with our students and their families in mind. The aim is to provide as much normality as possible by keeping the same timetable, lessons and teachers to provide continuity and familiarity for students. We believe that this strategy will work best for all the children at our school.

A summary of our remote learning plan is below. Specific plans may differ depending on the subject. Where this is the case, teachers will be in touch with more information.

- Students will be following their normal school timetabled lessons. There will not be a registration period in the morning or afternoon. Therefore, students need to log on for lessons at the following times;

Lesson 1	8.30am
Lesson 2	9.30am
Lesson 3	10.55am
Lesson 4	11.55am
Lesson 5	2.00pm

- Students are expected to attend all 5 hours of lessons each day. Each lesson will end 10 minutes early to allow students to complete any outstanding work from their current lesson and to prepare for the next one.
- Lessons cannot be moved from when they are timetabled, but lesson recordings or work materials may be able to be forwarded if a student is too unwell to attend.
- All lessons will be live on Microsoft Teams, with the teacher welcoming students and taking a register. Students join each lesson through the Calendar function in Teams. The only exception will be if staff are unwell or have leave of absence when lessons will be posted on Teams but the teacher will not be available to welcome the class.
- Learning resources will be made available on Teams, via websites and, where appropriate, materials will be posted home.
- Students will have contact with all 5 of their teachers each day. In addition, they will have periodic contact with their tutors and Year Leader by email or Teams message. SEN students will have support from an LSA in some of their lessons. Students with an EHCP will receive daily contact home to identify and resolve any issues as they arise.
- Feedback on work will either be live during the lesson, a personal message following a lesson, the sharing of work completed to allow staff to make comment or through marked work.

Arrangements at home

A number of families were loaned technology in June and July 2020 and have retained that technology at home to allow them to access remote learning. Any families who do not have a laptop or PC, or who do not have internet access at home, should contact the school who will try to provide appropriate resources.

- To access lessons on Teams students will need a laptop, tablet or PC and internet access.

- Students need to have a space to work and their basic school equipment with them, such as pens, a ruler and calculator and any exercise books which they have with them at home. When necessary, school will post home additional resources.
- Families need to make decisions for themselves about the best place at home to complete school work. If there are concerns about engagement with learning or potential misuse of the internet then families should consider a work space where the screen can be periodically supervised. In a busy household it may be more appropriate for a student to complete their work in a room on their own, without interruption.

Expectations of Students

It's important that students engage with home learning and keep to their timetable. This allows their learning to continue, provides an ongoing link with their peers and gives a familiar structure to their day.

If students are not engaging with learning, we will use the following strategies to provide additional support:

- Phone call home to investigate what is causing the problem
- Increased email contact to provide feedback and offer support
- Additional measures in agreement with the family

Support from Home

We appreciate that this situation may present challenges for families. We kindly ask for your support so that we can continue to provide high-quality education for your child during this time.

We do not expect parents to supervise their child(ren) all day, and would not expect families to get involved in remote lessons in place of teachers. However, there are some things which are very helpful;

- taking an active role in your child's learning by asking them about their day and what work they've done;
- encouraging your child to be ready and dressed for the start of the school day, and to be on time for their timetabled lessons;
- distinguishing between week days and weekends, and make it clear when the school day is over, to separate home and school life;

Please let us know if you're having any difficulties with remote learning, or if you have any questions. You should contact your child's tutor in the first instance.